



To all
Professors,
Privatdozents and
Mandated instructors
at the University of Zurich

Prof. Michael Schaepman
president@uzh.ch

Zurich, 15 September 2020

Presentation of annual and semester awards

Dear Sir or Madam

Under to the Regulations on the Presentation of Annual and Semester Awards, the University honors students for outstanding academic work. The papers that are submitted must have been accepted in the semester or academic year in which the proposal is made.

Annual awards are presented in April at the Dies academicus, while the winners of semester awards are recognized in November at the "Tag der Lehre" (Day of Excellence in Teaching). The titles of the award-winning papers, as well as the names of the authors, are published online at www.uzh.ch/about/portrait/awards.html and in the UZH annual report.

The following applies to proposals for **annual awards** submitted by teaching staff:

- In each academic year, the faculties are entitled to put forward one paper or dissertation for recognition with an annual award of CHF 5,000.
- Proposals for the award must be accompanied by the paper in question and submitted to the responsible dean's office by **31 October**.

The following applies to proposals for **semester awards** submitted by teaching staff:

- Each semester, one award of CHF 600 is made for every 1,000 students. The available awards are distributed across the individual faculties in accordance with the number of students, the latter being rounded up to the nearest thousand for each faculty.
- The paper should be submitted to the responsible dean's office along with a recommendation and details permitting the author to be identified without confusion (first name, surname, student address and student ID number).
- Submission deadlines: **31 January for the Fall Semester and 31 July for the Spring Semester**.



You will receive an email from Student Services (semester awards) or from President's Services (annual awards) reminding you of these submission deadlines. For more information on annual awards, please contact President's Services. Student Services is able to provide further information on semester awards.

Sincerely

A handwritten signature in blue ink, appearing to read 'M. Schaepman', with a long horizontal flourish extending to the right.

Prof. Michael Schaepman
President